



Cardigan
Mountain School

FINAL TRANSCRIPT/TESTING RELEASE FORM (New Students Only)

To the Parent/Guardian:

Before we can schedule your son's courses for next year, we must have his FINAL year-end transcript and the results of any standardized testing from his current school.

After filling in your son's name and grade below, please sign this release form and submit it to his current school for processing.

Thank you!

Academic Office
Cardigan Mountain School

To the Guidance Counselor/Registrar of My Son's Current School:

My son, _____ (student's name - please print) in grade _____ will be attending Cardigan Mountain School this next academic year. In order for his file to be complete, as well as for scheduling purposes, I request that the following information be sent to Cardigan Mountain School as soon as possible:

- **Final/year-end transcript, report card**, and if available, **teacher comment sheets/progress reports**.
- Results of standardized tests (including individualized testing and assessments) and, if available, any **Individualized Education Program (IEP) or 504 Plan** documents.

This information should be sent to:

Registrar
Cardigan Mountain School 62 Alumni Drive
Canaan, NH 03741
Email: registrar@cardigan.org
Fax: 603.523.7227

I hereby give my permission to release to Cardigan Mountain School my son's final/year-end transcript, standardized test results, and other documents as stated above.

Parent/Guardian Signature

Date